

Architectural Modification Request Form

Request must be submitted at least 14 days prior to beginning construction or improvement.

Owner Name: _____

Street Address: _____

Phone Number: _____

Email Address: _____

The inclusion of an e-mail address authorizes the Architectural Committee to use electronic mail for official responses to this request.

The **Declaration of Covenants, Conditions and Restrictions** (the "Deed Restrictions") for Heather Ridge Estates Homeowners Association, Inc. specifies that all improvements as defined in the Deed Restrictions must be approved in writing by the Architectural Committee before the improvement begins. To assist in your compliance with this restriction, complete this form and submit it with your plans and specifications for the proposed improvement.

The plans and specifications will not be considered complete without the following items:

- A **plot plan or survey** showing the location and dimensions of all existing and proposed improvements.
***YOUR REQUEST WILL NOT BE REVIEWED WITHOUT A PLOT PAN OR SURVEY.**
- Existing and finished **grades** and lot **drainage provisions** shall be indicated.
- The **structural design, exterior elevations, exterior materials, colors, textures and shapes** of all improvements described.
- Statements from adjacent property owners, if appropriate
- Copy of City Permits, if required by City
- Estimated **time frame for completion** of project: _____

APPROVAL REQUESTED FOR :

- | | | | |
|--|--|---|--------------------------------------|
| <input type="checkbox"/> BASKETBALL GOAL | <input type="checkbox"/> FENCE | <input type="checkbox"/> LANDSCAPING | <input type="checkbox"/> PLAYSCAPE |
| <input type="checkbox"/> IRRIGATION SYSTEM | <input type="checkbox"/> DECK | <input type="checkbox"/> DRIVEWAY EXTENSION | <input type="checkbox"/> ROOF |
| <input type="checkbox"/> STORAGE SHED | <input type="checkbox"/> PERGOLA | <input type="checkbox"/> SWIMMING POOL | <input type="checkbox"/> PATIO COVER |
| <input type="checkbox"/> EXTERIOR REMODELING | <input type="checkbox"/> EXTERIOR PAINTING | <input type="checkbox"/> OTHER | |

DESCRIPTION OF IMPROVEMENT

Required: I (the homeowner) have reviewed Heather Ridge Estates Homeowners Association, Inc. association architectural guidelines per the Covenant and Deed Restrictions.

I also certify that all materials/colors/locations submitted to the Architectural Control Committee with this application for review are true and correct.

Owner Signature: _____ **Date:** _____